Taylor College
Disability Policy

POLICY NO: A001/01-30 EFFECTIVE DATE: May 27, 2008

SUBJECT: Disability Policy

The following subjects have to be reviewed and mastered:

Taylor College is committed both philosophically and legally to assuring equal access to all college programs and services and complies with state and federal disability nondiscrimination requirements. The college pursues the goal of equal access through proactive institutional planning and barrier removal, as well as through the provision of reasonable and appropriate accommodations to students, staff and faculty with documented disabilities.

The College's Vice President of Academic Affairs coordinates accommodations and facilitates the provision of services to students with documented disabilities. A student may voluntarily register with the Vice-President’s Office by completing the disability identification form and providing documentation of their disabilities, after which proper accommodations will be determined and implemented by the college.

Academic Accommodations
Registered students with disabilities who need academic accommodations or disability-related support services are asked to make their needs known and to file timely request forms each semester with the Vice President of Academic Affairs.

Students are bound to Taylor's honor code and must follow other relevant deadlines when making requests for accommodations. Like all Taylor students, those with disabilities should select courses that take into account their own particular strengths and weaknesses.

Support Services
Support Services and auxiliary aids, as defined by the Americans with Disabilities Act (ADA), provided by the college may include: registration assistance, campus orientation, test modification, recording/enlarging reading materials, sign language interpreters, accessible parking, readers, note takers, assistive listening devices, adapted computing software and hardware and print materials in alternative formats. All support services are provided to students with documented disabilities to help them perform according to their intellectual abilities and meet their academic responsibilities.

Responsibilities & Limitations
Under state and federal civil rights laws the college is responsible for providing that, within certain limits, students are not denied the opportunity to participate in college programs on the basis of a disability. The college does not provide such support services if providing them would create an undue burden for the college. The college is not required to and does not:

- Make accommodations or provide support for services which fundamentally alter the academic requirements for the degree, course requirements or basic pedagogy;
- Normally alter consistently applied academic policies which are based on academic standards;
- Guarantee success or bear responsibility for making students succeed in their courses;
- Pay for or provide items or services of a personal nature such as personal care assistance; personal purchases; personal medical, adaptive or computer equipment; private transportation; or educational supplies used by all students (pens, paper, computer supplies, etc.). These are the responsibility of the student.
- Professional counseling, tutoring or clinical evaluation or intervention service, as well as professional services or tutoring aimed at remediation, personal or academic coaching and case management is not provided by the college.
Disability Documentation
Taylor College will provide support services to students for whom the college has evaluations and
documentation that are current and support the accommodation or services requested. Accommodation
and services requests will be reviewed upon receipt of appropriate documentation, and determinations
will be made in a timely manner. The college cannot make retroactive accommodations. The college will
consider the student's preferred accommodation requests but has the right to offer an equally effective
alternative. Students are expected to participate responsibly and actively in using accommodations they
have requested and which have been approved by the college. Students who may have a disability and
need accommodations or support services should contact or be referred to the Vice President of Academic
Affairs for consultation and advice. The student must provide documentation from a licensed psychiatrist,
a psychologist with a PH.D, or another qualified health professional who is an expert in the field of the
disability. The health care professional’s report should be dated and signed, and it should be no older
than 5 years.

Grievance Procedure
Students may appeal decisions of the college related to disability accommodations and services, as well as
other disability civil rights complaints to the College President.