Job Description
Faculty (Nursing)

The responsibilities of the faculty are to develop a healthy and caring environment that offers a variety of opportunities for active participation by the students in the learning process. Major responsibilities of faculty include teaching, tutoring, and professional development.

Education
Master’s degree preferred or Bachelor’s degree with appropriate experience. Degrees must be within Nursing or a related subject. An Associate degree is acceptable with one of the following:
- In the processes of obtaining a Bachelor’s degree
- Have at least five years of full-time experience in a clinical setting in the role of a Registered Nurse.
- Have at least two years of full-time experience as an educator.

Qualification
- Must have an active Registered Nurses license or eligible to be licensed in the state of Florida.
- Demonstrated the ability to achieve goals, influence others, and meet deadlines.
- Proficient in computers (Word, Excel, Access, Outlook, PowerPoint & Adobe).
- Must be able to multitask.
- Experience with presenting information to both small and large groups.
- Proven strong communication skills and the ability to work with people from diverse backgrounds and experiences.

Experience
- Five years of experience in academic, clinical or administrative nursing of any combination thereof.

Responsibilities
The following are the responsibilities of the Faculty, but not limited to the following:
- Ability to plan and prepare course content and curriculum, utilizing assessment and effective methodologies of instruction for the enhancement of learning.
- Maintain expertise in field of study and teaching pedagogy by attending seminars, workshops and classes for self improvement and/or professional enhancement.
- Maintain active participation in professional organizations as appropriate.
- Participate in enrollment management activities and sharing of professional expertise with colleagues and students beyond the classroom.
- Provide support and in some cases provide the leadership for student recruitment, marketing, and in general activities that “build” a program within the clinical setting.
- Support student activities, include course and career guidance to students, mentor, graduation, and foster a love of learning.
- Assist in the development of the departmental course schedule.
- Giving required forms and papers to Registrar’s Office within the specified timeframe.
- Maintain appropriate records of student performance.
- Demonstrate procedures in nursing skills laboratory, supervise student demonstrations and evaluate student performances.
- Integrate theory with planned clinical performance.
- Orientate students to the clinical site and communicate clinical objectives to the student and the staff.
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- Assign, guide, supervise, and evaluate student’s performance in giving care to selected patient(s)/ resident(s).
- Write anecdotal progress notes, and clinical evaluations of student performance.
- Participate in selection of students as a member of the admissions committee as assigned or appointed.
- Ensures College compliance with regulatory boards including licensure and accreditation.
- Other duties as assigned.

Essential Physical Skills
- Acceptable eyesight (with or without correction).
- Acceptable hearing (with or without hearing aid).
- Ability to communicate both orally and in writing.
- Ability to access file cabinets for filing and retrieval of data.
- Ability to sit at a desk and view a display screen for extended periods of time.
- Ability to access input and retrieves information from a computer.
- Able to actively demonstrate and participate in the skills laboratory and clinical without physical limitations.

Environmental Conditions
- Works inside a classroom/laboratory environment.
- Clinical sites at various locations

Requirements
- Ability to travel to and from clinical sites.

Supervisor
Nursing Program Director