

**Application for Transfer of Credit
Taylor College**

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Student's Name (Print)

Student's SS#

Program

Anticipated Start Date

This form must be completed by the student and submitted to the college's Registrar's Office for the evaluation of transfer of credit. In order for credits to be transferred into Taylor College, Official Transcript(s) must be received.

To be eligible the course must meet the following:

- 1 Students requesting transfer of credits must complete and submit the Application for Transfer of Credit form and submit to the Registrar's office for review at least 60 calendar days prior to the start of the program and must have their official transcripts into the Registrar's Office by this deadline. An Application for Transfer of Credit submitted after the 60 calendar day deadline or no Official Transcripts having been received will result in rejection of transfer of credit.
- 2 Transferring of credits must have been earned from an accredited institution.
- 3 No more than 75% of any program may be transferred into Taylor College.
- 4 Any student holding a minimum of an Associate in Arts Degree from an accredited institution fulfills the general education requirements. The general education coursework will be transferred as a block.
- 5 Students must have received a minimum of a "C" in the course in order for it to be transferred.
- 6 Single transferring credits must have been earned within 6 years from the start date of the program at Taylor College.
- 7 Taylor College recognizes the following college equivalencies: AP, CLEP, AICE and IB
- 8 Credits requesting to be transferred in must at least be equal to those offered at Taylor College.
- 9 The course is not a remedial course. The course was not taken to satisfy freshman admission requirements. The course was not used to satisfy high school diploma requirements.

1 Fill in all information for each course you wish to consider for transfer. 2 Submit application with documentation to the Registrar's Office by the deadline. Late submissions may result in rejection of transfer of credits. 3 No transfer of credit request will be considered without the official transcript from the institution where credit was earned.					Registrar Office Use Only	
Course Number and Title	Dates		Grade Received	Taylor College's Course Number and Title	Transfer Status	
	Start	Completed			<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
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					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied
					<input type="checkbox"/> Accepted	<input type="checkbox"/> Denied

I hereby attest to the accuracy of the above information. I also understand that Taylor College reserves the right to accept or deny transfer of credit earned from another institution.

Student's Signature

Date

Registrar Office Use Only	
Date application received	_____
Date(s) Official Transcript received	_____
Actions taken by Registrar Office:	
<input type="checkbox"/> Some or all of the request for transferring of credit(s) accepted.	
<input type="checkbox"/> Request for transferring of credit(s) denied.	
<input type="checkbox"/> Student notified of final decision via Results of Transcript Evaluation form.	