

Taylor College
Copyright Procedures for Students

POLICY NO: B002/02-25 EFFECTIVE DATE: March 27, 2009

SUBJECT: Copyright Procedure for Students

The following subjects have to be reviewed and mastered:

As an institution of higher learning, Taylor College is dedicated to providing quality educational programs and services to its students through the formation, discovery, and dissemination of knowledge. Taylor College recognizes that the copyright holder has exclusive rights to their copyrighted works but that the use of copyrighted materials is sometimes necessary to further enhance the learning, research, and scholarship activities of its students.

All Taylor College students are expected to have a basic understanding of copyrighted law and to adhere to all laws regarding Copyright, Fair Use, and Digital Millennium Copyright Act, and to act in good faith when using copyrighted materials to support their educational and research activities. Copyrighted materials include text, music, videos, games, movies, and software.

To assist the students, Taylor College faculty and staff will provide information about academic honesty, Copyright, Plagiarism, Fair Use, and the Digital Millennium Copyright Act:

- Information on academic honesty and plagiarism is in the Student Code of Conduct
- Copyright information is posted in the College's Library and computer lab

Violation of Policy

Students who fail to comply with the copyright law and willfully infringe upon it may face fines, and civil or criminal penalties from the U.S. courts as well as disciplinary action from Taylor College.

Copyright

The owner of a copyright has the exclusive right to do and/or authorize others to do such things as:

- Make copies
- Distribute the work
- Display the work
- Perform the work publicly
- Create derivative works (other works based on the original work)